Versus Arthritis

Job description

Job title: Health Intelligence Analyst

Reports to: Health Intelligence Manager

Department: Health Intelligence

Directorate: Chief Executive’s Office

Our vision

A future free from arthritis.

Our mission

We won’t rest until everyone with arthritis has access to the treatments and support they need to live the life they choose with real hope of a cure in the future.

To deliver our mission we invest in world class research, deliver high quality services and campaign on the issues that matter most to people with arthritis. We have developed an ambitious five-year strategy, complimented by our research strategy to help us achieve our vision and mission.

**Our values**

We are United, Compassionate, Inclusive and Brave in all that we do.

**UK Advocacy and Health Intelligence Directorate**

The UK Advocacy and Health Intelligence Department is a new department within the Chief Executive’s Office (CEO). It is responsible for leading UK strategy development and delivery across advocacy (policy, public affairs, campaigning) and health intelligence, working closely with colleagues in Scotland, Wales and Northern Ireland to ensure effective delivery of the strategy in each nation.

The department is in the CEO’s office to ensure driving positive change with and for people with arthritis is at the heart of the organisation. The Department works closely with colleagues across the charity, including in Services, Research and Income and Engagement to ensure we are joined up in our approach to arthritis.

Job purpose

As Health Intelligence Analyst you will be working as part of our highly respected health intelligence team, playing a key part in ensuring we use data and insights to understand and advocate for the needs and experiences of people living with arthritis and Musculoskeletal (MSK) conditions.

The postholder will undertake data analysis, data visualisation, and produce reports to develop and administer systems and processes that aid effective data intelligence gathering. They will also deliver projects and support a forward plan for arthritis and musculoskeletal health intelligence; contribute and work effectively within a dynamic team; and support, nurture and grow relationships with external and internal partners to further Versus Arthritis’ data leadership role in the MSK sector.

Main duties

* Lead on establishing and maintaining a ‘single source of the truth’ on arthritis and musculoskeletal statistics and data within the charity and beyond. This includes our annual State of MSK Health statistics report and other statistics publications.
* Support on the development and delivery of a pipeline of insightful MSK and health data analysis and quantitative research, to better understand the UK population with arthritis and MSK conditions and to inform the direction of Versus Arthritis’ ambitions, strategy, policy and services work.
* Obtain, link, analyse, and automate arthritis and musculoskeletal health data relating to the prevalence, incidence, and economic impact of musculoskeletal conditions, including impacts on health and social care.
* Help lead on the effective and accurate development, dissemination, uptake and use of musculoskeletal health data internally and externally, including the production of online and printed materials including infographics.
* Report on data analysis in an engaging way, including through data visualisation tools.
* Work with others, particularly colleagues in UK Advocacy and Health Intelligence, to influence improved quality, extent and use of musculoskeletal health data by statutory bodies across the four UK nations, including Office for Health Improvement and Disparities (OHID), National Health Service (NHS), Department of Health and Social Care (DHSC), nationally and locally to improve musculoskeletal health nationally.
* Manage and support delivery of the process to meet internal needs for arthritis and musculoskeletal health data. This will include reviewing publications for accuracy of content related to statistics and cited references, promoting organisational understanding on the nature of and need for health intelligence, and timely supply and approval of appropriate data to communications and fundraising teams to support their activities.
* Provide support and guidance to internal teams on evidence gathering and data interpretation.
* Manage and maintain our health intelligence website, intranet and Sharepoint pages and data enquiries inbox, ensuring they are up to date, reflect the latest developments of the health intelligence function in the charity and that queries are answered on time.
* Embrace, embed and deliver the organisational values, commitments, and culture throughout all activity.
* Ensure all designated training is completed and all activity is delivered in line with organisational policy and practice.
* Embrace a safeguarding culture where everyone has responsibility for the safeguarding and wellbeing of vulnerable adults and children.
* Undertake any other duties as appropriate to the role and organisational requirements.

Key stakeholders and relationships (internal/external)

* UK Advocacy
* Devolved nations teams
* Communications and Media team
* Brand and Marketing
* Website team
* Research Impact and Research Liaison team.

End of job description. Person specification on following page.

Versus Arthritis

Person specification

Experience and knowledge

* Demonstrate sound knowledge of epidemiological research methods including experience of using multiple sets of health-related data and information systems, and large-scale data sets for policy, quality improvement or research purposes.
* Ability to interpret, present and communicate complex data in accessible lay terms, including producing data-rich reports for a range of technical and generalist audiences.
* Ability to analyse complex issues where material is conflicting and drawn from multiple sources.

Qualifications and professional memberships

* Educated to degree level or be able to consistently demonstrate degree level outcomes.

Skills

* Ability to interpret, present and communicate complex data in accessible lay terms, including producing data-rich reports for a range of technical and generalist audiences.
* Ability to analyse complex issues where material is conflicting and drawn from multiple sources.
* Ability to use statistical packages such as R, SPSS or Stata.
* Strong experience of using NHS and other national health-based datasets, and a good understanding of UK health and social care systems.
* Demonstrate ability to learn quickly, adapt to novel challenges and solve complex problems, including demonstrated capability to act upon incomplete information, using experience to make inferences and decision making.
* Project management and organisational ability, including being able to prioritise activities and independently manage own workload that includes multiple concurrent projects.
* Strong written and oral communication skills, and able to work in partnership with people at all levels, demonstrating strong skills in networking and influencing.
* Experience using data to produce infographics or data visualisation.
* Enthusiasm for the role and commitment to transforming the lives of people with arthritis.

Desirable experience, knowledge and skills

* Experience of working within a health charity, NHS organisation, public health system or other health-care settings.
* Experience of stakeholder engagement and management.

Criminal Record Check

Versus Arthritis is committed to keeping children, young people and vulnerable adults safe from harm. We will undertake safer recruitment practices and relevant checks applicable for the role.

This role DOES NOT require a Criminal Record check.

End of person specification.